



Bainbridge Chamber of Commerce
P.O. Box 755
Bainbridge GA 39818
229-246-4774
www.bainbridgechamber.com

River Town Days
March 11, 2023
100 Boat Basin Circle, Bainbridge GA
www.RiverTownDays.com

River Town Days Dates and Location

The River Town Days Celebration is a one-day, outdoor festival complete with competitions and concerts that takes place at the Bainbridge Georgia Boat Basin along the banks of the beautiful Flint River. The event is put on by the Bainbridge-Decatur County Chamber of Commerce. Attendance in 2019 was estimated at 13,000.

Marketplace Vendor

Saturday and Sunday 10AM Until Close

12x12 Booth

\$85/Due by Jan. 31, 2023

Each additional space = \$25.

Registration & Booth Fee

Applications must be completed in full and submitted with a booth payment and photos of products offered. Print photos will not be returned. No application will be accepted without the complete application package, photos and booth fee. Acceptance is determined by the River Town Days Committee. Submission of an application does not guarantee a booth. Show directors reserve the right to decline applications based on the proposed items and refuse admittance to anyone whose work is deemed offensive or of questionable taste.

Jury Process

Jurors look for quality and innovation. Exhibitors with similar products are limited. Jury members review only the completed applications submitted. The jury works to complete our ultimate vision: to create a positive experience for our vendors, and the families that visit our festival.

Confirmation

Upon application review, the River Town Days Committee will send you an email confirming your approval or denial with two weeks of the festival.

Cancellation & Refund Policies

There is no rain date and no refund in case of inclement weather. If a vendor is declined, the booth fee will be returned via check or online refund.

Refunds requested before:

February 1: Fees will be refunded

February 15: 50% refund

NO Refunds after March 3, 2023

“No Shows” who do not notify the Bainbridge Chamber of Commerce by phone or email prior to opening day will not be considered for future application and will not receive a refund. Assigned artist space will be forfeited to a wait-list artist.

Advertising

The Bainbridge-Decatur County Chamber of Commerce River Town Days Festival will place event advertisements with media outlets servicing the region. Advertising will also be done through the Chamber of Commerce’s website and social media pages.

Booths

Booths will be pre-assigned. The River Town Days Committee has the discretion to assign and re-assign booth spaces, so that similar booths are not too close in proximity. If you want a space near another vendor, you must apply at the same time to ensure that you are located next to one another.

Each exhibitor must provide his/her own tables, tablecloths, displays and signage. We ask each exhibitor to take appropriate measures to make sure space and surroundings are safe.

Animals and pets are not permitted in the event facility or neighboring outdoor event grounds except in conjunction with aids to the disabled. Animal owners must properly dispose of pet waste.

No Smoking is Allowed

The Bainbridge-Decatur County Chamber of Commerce reserves the right to remove any exhibitor and/or vendor from the event who does not adhere to all Rules & Regulations set forth by the Chamber of Commerce. Exhibitors and/or vendors in non-compliance will not be invited back to future events.

Grounds Security

The RTD Committee provides overnight grounds security for vendor booths on Friday, March 10th. Please keep vendor products and valuables under personal supervision before and during the Market.

Electricity

Electricity is not provided. Small Generators are allowed.

Taxes

Exhibitors are responsible for handling their sales transactions and Georgia Sales Tax.

Setup

Booth setup is to take place between **8AM and 5PM on Friday, March 10th or between 7 AM and 8AM on Saturday, March 11**. All Booth vendors must check in with the Chamber no later than 8am on Saturday March 11.

Hours of Booth Operation

Marketplace Vendors must have representatives present at all times during event are expected to be in operation from 9AM-7PM on Saturday.

Cleanup & Breakdown

ALL goods, tents and staging items must stay in place until the end of the RTD festival at **7:00 PM Saturday, March 11**. (Violation of this rule will result in a vendor not being re-admitted to future events). Vendors will pack up their tent and booth items before bringing their vehicle into the venue areas.

Remove all trash, cardboard and zip ties/plastic tie downs. Cardboard boxes must be broken down for easy disposal. Exhibitors who fail to properly clean their area will be fined \$100 and will lose the right to participate in future festivals. Trash and vehicles must be removed from space by midnight following the event.

Liability

By signing my signature on the preceding page, I (the participating exhibitor) agrees to indemnify and hold harmless the River Town Days Festival and the Bainbridge-Decatur County Chamber of Commerce and its officers, directors, representatives, employees, and agents against any and all claims of any person whomsoever, arising from the acts of omission of the participating exhibitors, its representatives, employees, agents, patrons, or guests. Neither the River Town Days Festival, the Bainbridge-Decatur County Chamber of Commerce and its volunteers, nor the City of Bainbridge shall be liable for any loss or damage of exhibitor's property or person. The participating exhibitor agrees to accept as conclusive and binding, the decision of the River Town Days Festival as to any dispute or matter not covered by the terms of this Participation Agreement.



RIVER TOWN MARKET VENDOR/EXHIBITOR APPLICATION: Saturday, March 11, 2023

Complete the application and pay online at www.RiverTownDays.com or return by mail to: Chamber of Commerce, P.O. Box 755, Bainbridge, GA 39818

Along with your application please include the following:

- Pictures
- Total Payment: Make your check **payable to River Town Days**
- We will not accept applications without payment.
- Acceptance in the show is determined upon uniqueness of product and attractiveness of set-up.
- If you are not accepted into the festival, you will be advised within 60 days of submitting application.

Please Confirm Booth Package Below:

Marketplace Vendor \$85

Additional 12x12 Space - \$25

_____ # of Spaces / Total Payment \$_____

Company Name: _____

Contact Name: _____

Address: _____

City, State, Zip Code _____

Cell: _____

Email: _____

Website: _____

Will you use a trailer to supply your booth? Yes No **If yes, size:** _____

Will your booth need electricity? Yes No

Will you use a generator? Yes No

NOTE: This is a 1-day event. Your booth must be fully set up by 9:00am on Saturday March 11. Breakdown is on Saturday, March 11 at 7:00 PM. Spaces will be assigned at the discretion of the River Town Days committee. The RTD committee reserves the right to refuse an exhibitor application. Exhibitors with similar products will be limited.

I/we have read and understand the Terms of Participation Agreement. I understand the River Town Days Festival Committee, the Bainbridge-Decatur County Chamber of Commerce and its volunteers and the City of Bainbridge will accept no responsibility for accidents, damages or injuries that may occur through my participation and I do hereby agree on behalf of my heirs, executors, administrators and assigns to release them from any and all liability.

Signature _____

Printed Name _____

Please complete the application, and jury sheet and return to: *Chamber of Commerce, P.O. Box 755, Bainbridge, GA 39818*

All applications are due no later than **Friday, February 24.**

Product Category: _____

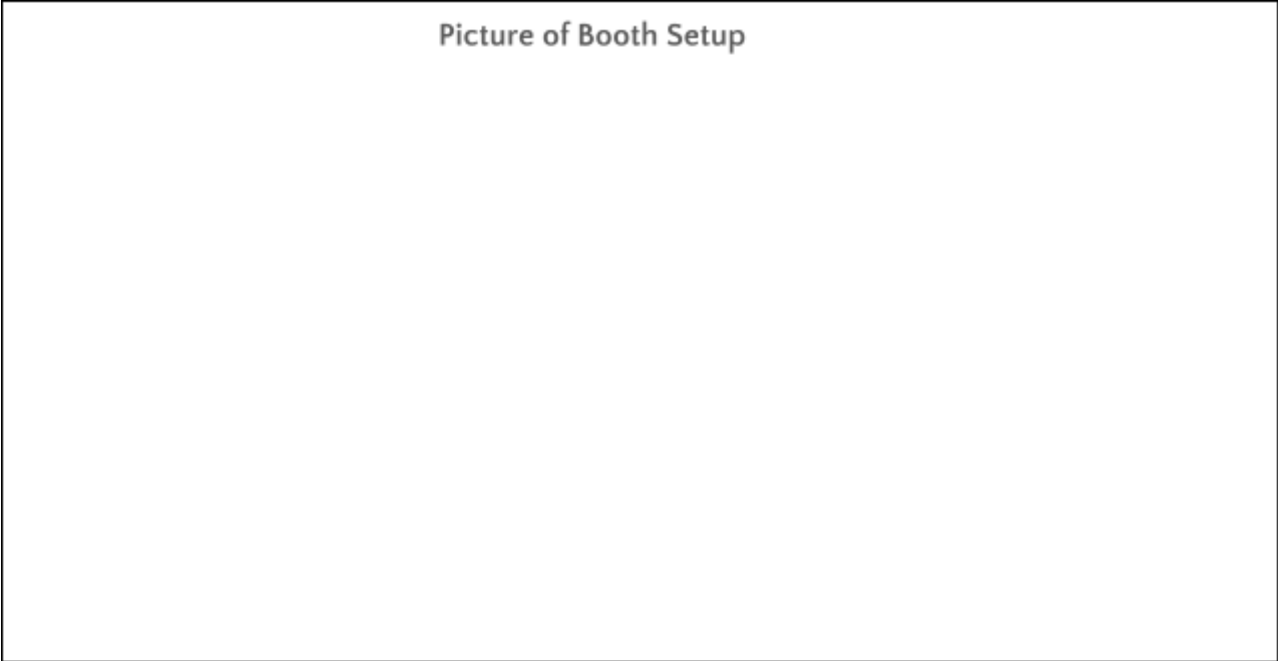
Special Requests:

List all product types you will be selling:

Give price range that you will be selling items for:

Photos: You may attach your photos to the application, they do not have to be pasted in the boxes below.

Picture of Booth Setup



Picture of Product



**Arts / Crafts: Picture of Product
Being Made**

